



LETTER CIRCULAR

Ref: ED/E/02/2021
From: Dr George A. Said Zammit, Director of Examinations
To: Permanent Secretary, Directors General, Directors, College Principals, Heads of State Secondary Schools, Heads of Resource Centres, Learning Support Centre Managers and Heads of Section
Subject: ECDL Examinations – January/February 2022
Date: 1 October 2021

The Examinations Department will be accepting scanned copies of applications from candidates in **Year 11** who are interested in sitting for the ECDL Examinations in January/February 2022. These Examinations will be held on Saturdays.

Heads of Schools are kindly requested to:

1. provide prospective candidates with a soft copy of application form (as per attached)
2. inform students requesting special arrangements that they are to contact the Examinations Department on 25982963 by not later than **Wednesday 20th October 2021**.

Scanned copies of applications are to be sent in batches from school by email to Ms Endrea Agius on endrea.agius@gov.mt by not later than **Wednesday 20th October 2021**. Please note that there is no need to endorse the application forms.

Should you require further clarifications you may wish to contact Ms Endrea Agius on 25982963.

Thank you for your co-operation.

Dr. George A. Said Zammit
Director, Examinations